

## Interested in a career as a Facilities Manager?

### Potential Facilities Manager

- ✓ Designed to give an overview of the technical expertise and general management experience appropriate to the role of a Facilities Manager.
- ✓ By the end of the course, students will have acquired a feeling for the environment and ethos within which a Facilities Manager operates.
- ✓ The course is taught to the BIFM Level 4 syllabus and must be completed prior to attending the BIFM Level 4 Award with CTP.

## Who is the course for?

- ◆ This course is open to all Service leavers; but is especially suited to those Officers, Warrant Officers and Senior NCOs with experience in the management or maintenance of buildings, systems or installations, catering, logistics and project management.



## Programme Structure

Delivered over 10 days, this course provides Service leavers with the commercial understanding of Facilities Management and in particular the following competencies:



- ◆ Property Management
- ◆ Space Management
- ◆ Projects
- ◆ Support Services
- ◆ Customer service and quality
- ◆ Procurement and contracts
- ◆ Risk and Health & safety in Facilities Management
- ◆ Finance
- ◆ Sustainability and Environment
- ◆ Buildings Services (M&E) and Fabric Maintenance
- ◆ FM Strategy

There is no final exam for this course.

## What Study Support will I Receive?

- ◆ This course is delivered by Industry specialists and there may be more than one tutor used during the 10 days.
- ◆ All books and study materials are provided during the course.

## Further Study

The Potential Facilities Managers course provides Service leavers with the required commercial understanding and knowledge to progress onto the Facilities management Level 4 Award from BIFM (British Institute of Facilities Management) - also delivered by CTP.



A facilities manager may be responsible for a number of functions in the commercial employment market including Health & Safety, Financial planning/ Management, Supply Chain management and Project Management and CTP delivers a number of other courses which will help to prepare you for these responsibilities including:

- ◆ APM Project Management Qualification
- ◆ PRINCE 2
- ◆ Strategic Finance for Non Financial Managers
- ◆ IOSH, NEBOSH (General, Construction, Environmental or Fire)
- ◆ CILT Level 5 Professional Diploma

## Employment Opportunities

There are currently thousands of Facilities Management and related jobs being advertised UK wide with salaries ranging from £25,000 to £55,000 and some of these available jobs are listed below:

- ◆ Deputy Facilities Manager
- ◆ Facilities Manager
- ◆ Health & Safety Facilities Manager
- ◆ Site Facilities Engineering Manager
- ◆ Estates Officer



## Course Fees and How to Fund



The course is Contract-Funded. This means that no money is required for course fees, but the IRTC Grant reduces by £267.00 (10 Days IRTC).

Students who have used their IRTC allocation or are post-discharge can apply for a Standby place on the course. If offered a place via current Standby arrangements, students will pay £267.00 directly to the MoD Cashiers Office on the first day of the course.

For advice on funding please speak to your Service Resettlement Advisor.

<https://www.ctp.org.uk/resettlement-training>

**To book your place  
on this course, contact us today**  
**01252 954007 | [CourseBookings@ctp.org.uk](mailto:CourseBookings@ctp.org.uk)**